

[On company letter head/ Company details]

Hon. Stephen Mullighan MHA
Minister for Finance
8th Floor
State Administration Centre
200 Victoria Square
ADELAIDE SA 5000

[date]

Dear Treasurer,

Request for Payroll Tax Exemption: [Motion Picture Film/Television Series] – “Project Title”

I represent the company, [SPV Name] (ABN), [which has been created to make a Motion Picture Feature Film/Television Series] called “Project Title” in South Australia. The production will be made in [regional South Australia and metropolitan Adelaide] between [Month-Month 2022.]

[Company biography detailing significant achievements].

[Project] will generate significant economic benefits for South Australia. Approximately [XX] crew positions and [XX] cast and extra roles be filled by South Australian screen industry professionals. [Filming will occur in regional South Australia with direct and indirect economic spend in surrounding regional areas.]

The total value and budget for the film is \$[XX], with a South Australian spend on employment and vendors estimated at \$[XX].

The production is currently registered for payroll tax as from [date] and the total estimated South Australian wages is \$[XX]

Without prejudice, I hope that you will consider this request.

I can be contacted at any time via email or on [XX] to discuss further.

With kind regards,

[name]
[role]
[email]