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South Australian Film Corporation Program Guideline

- 3.0 PROFESSIONAL DEVELOPMENT
- 3.12 SCREEN CULTURE ORGANISATION FUNDING

03.12 SCREEN CULTURE ORGANISATIONAL FUNDING

Aim

Funding is provided to organisations that support and develop screen culture in South Australia in line with the SAFC's mission statement:

'to stimulate and assist South Australia's screen industry and community to achieve sustained economic and cultural benefits that are valued by the people of South Australia.'

General

Funding is available to organisations whose core activities and programs significantly contribute to the promotion and development of screen culture in South Australia. Such organisations will have a substantial record of achievement in terms of delivery, innovation and quality, and must demonstrate they are the significant provider of their service/activity.

The SAFC recognises that in order for organisations to deliver quality services and activities, a sound and stable infrastructure is required. As such funds under this program may be directed towards the operating and administrative overheads incurred by an organisation in delivering its agreed programs and services.

In applying for funding, organisations will be required to submit management plans, extensive financial information, budgets and accounts and a comprehensive program of proposed activities for the funded period.

Who is eligible?

Not for profit organisations active in the area of screen culture are eligible to apply.

Organisations must be based in South Australia. National organisations based outside South Australia, but with a demonstrable commitment to activities within the state, may also be eligible.

Organisations applying for funding are required to have an ABN and be registered for GST.

Any party who is in default of any contractual obligations to the SAFC is not eligible for funding.

Assessment criteria

In assessing applications, the SAFC considers the following criteria:

- the range of activities, services and programs undertaken which support the development, promotion and/or analysis of screen culture;
- the role and effectiveness of the organisation in developing, promoting or stimulating discussion/analysis of screen culture in South Australia;
- the cultural, economic and industry benefits derived from these activities for the wider community of South Australia;
- the financial performance of the organisation, including its ability to obtain sustainable funding from sources other than the SAFC, including membership; and
- the availability of SAFC funds.

Application and assessment process

1. Organisations intending to apply must consult with the Manager, Industry Development and Production in advance of the due date for applications (see contact details at end of guidelines).
2. The deadline for applications is **Friday 28th May 2010**.

3. Applications should be forwarded marked to the attention of the Head of Screen Industry Programs at the SAFC (see contact details at end of guidelines).
4. Decisions are made by the CEO/ SAFC Board as appropriate and, where appropriate, ratified by the South Australian Minister for the Arts.
5. The SAFC will notify organisations of the funding decision as soon as possible after the relevant SAFC Board meeting, with confirmation of the decision in writing.
6. Decisions by the SAFC are final and irrevocable.

Application materials

After discussing their application with the relevant Project Officer, applicants must submit 2 UNBOUND SINGLE-SIDED A4 COPIES of the following:

- A signed and completed Screen Culture Organisational Funding application form. Application forms are available from the SAFC website or the Program Co-ordinator, SAFC (see end of guidelines for contact details).
- A comprehensive statement describing the aims, objectives and structure of the organisation.
- A budget and program for the 2010 calendar year.
- The financial results (income and expenditure) for the two previous calendar years.
- An audited financial statement for the previous financial year.
- The names of Board or Management committee members.
- A report on organisational activity and results for the previous financial year.
- The ABN of the organisation.

Organisations are requested to provide as much detail as possible to assist their application.

Funding information and conditions

1. Funded organisations will be required to liaise with the SAFC, to enter into Performance Agreements, and to provide quarterly financial and activity reports by specified deadlines.
2. The SAFC will require full acknowledgment for its support in all publicity and other materials in relation to activities associated with its funding.
3. GST is payable in Screen Culture Organisational Funding and organisations will need to submit a tax invoice in the approved format in order to receive payments.

The fine print

As with all South Australian Film Corporation programs, the following guidelines must be read in conjunction with the South Australian Film Corporation General Guidelines, Terms of Trade and application form. Applicants are required to discuss their applications with a South Australian Film Corporation project officer prior to submitting an application.

General Guidelines and application forms can be found at www.safilm.com.au

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