

South Australian Film Corporation Program Guideline

3.0 PROFESSIONAL DEVELOPMENT

3.06 DIGITAL ATTACHMENT

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- › Sponsoring the career development of mid-range South Australian professionals by providing finance for practical and hands-on experience in the digital media industry.

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| what is this scheme? | Through the Digital Media Attachment program, the South Australian Film Corporation enables professionals to have paid experience for up to twelve weeks in a variety of specialist and generalist roles, with an expectation that applicants will then gain paid employment in their chosen field. |
| what positions are eligible? | <p>The South Australian Film Corporation will support South Australian digital or crossover traditional media professionals who are currently working in the industry.</p> <p>The funding supports practitioners who have appropriate skills and a demonstrated commitment to the digital media or traditional media industry, as a way of further developing their skills in a professional work environment.</p> |
| who is eligible? | <p>In addition to the eligibility criteria detailed in the General Guidelines, eligible applicants must have:</p> <ul style="list-style-type: none">/ relevant industry experience and training (outside of secondary or tertiary education) and be working in the industry on a regular basis./ a credit on at least one completed traditional or digital production of a professional standard, and/ approval of the production company or head of department to apply. |
| what is offered? | <p>A grant of up to \$800 per week for up to twelve weeks for an attachment, dependent on the applicants experience and the role.</p> <p>The structure of an attachment is as follows:</p> <ul style="list-style-type: none">/ An emerging practitioner (Attachee) is attached to a local digital or cross platform company in a specific department./ The Attachee is supervised by a highly experienced head of department, but is also able to spend time with each member of the department./ The South Australian Film Corporation expects that the Attachee will complete tasks relevant to the attachment position, and will be supervised at all times and given appropriate training./ It is anticipated that the Attachee will develop the skills and knowledge to enable them to move into paid employment once the attachment has been completed. |
| what special conditions apply? | <p>In addition to the assessment criteria detailed in the General Guidelines, the applications will be assessed on:</p> <ul style="list-style-type: none">/ the likely benefit of the attachment to the applicant's career and the South Australian industry;/ the long term goals of the applicant and their commitment to work professionally in the area represented by the attachment <p>Eligible applicants will need to</p> <ul style="list-style-type: none">/ demonstrate a commitment to working in the South Australian digital media industry and to a career in the position or department nominated for the attachment./ provide the name and contact details of two industry referees as part of their application. |

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- / have gained the approval of the host company and head of department or team who the applicant is intending to be attached to.

Preference

- / Preference is given to positions for which there are a shortage of qualified practitioners in South Australia.
- / These positions are identified by South Australian Film Corporation staff in consultation with local industry and industry professionals and are regularly reviewed and updated.
- / The South Australian Film Corporation reserves the right to approve attachments outside the identified skills and sector gaps where an applicant or production company can make a strong and supported case for an attachment.

Other eligibility

- / Full-time employees within the digital industries are eligible to apply for attachments but their employer would be expected to contribute a minimum of 50% of the cost of the attachment.
- / Applicants are only able to receive support from the South Australian Film Corporation for one attachment under this scheme.

Ineligible applications

- / Entry level applicants are not eligible for attachment scheme funding.
- / The attachment scheme should not be used to substitute an employee with an Attachee on any production.
- / Projects where the team are working for deferred wages or where relevant South Australian and Federal employment awards or other binding industrial agreements are not complied with are not eligible for attachments.
- / The scheme does not provide assistance for overtime or expenses such as travel, accommodation or per diems.

Attachment program

- / In general, the South Australian Film Corporation expects an Attachee to source their own attachment directly with a production company and/or head of department. The South Australian Film Corporation may also, in consultation with a host company, publicise attachment opportunities through its website subscriber list.
- / The supervising practitioner and/or the department head must provide appropriate supervision, assign practical tasks and provide opportunities for the Attachee to learn and engage with the production.
- / The length of an attachment will vary according to the position, the production, the proposed training program and the funds available. In general, attachments are twelve weeks in length.
- / Attachees are responsible to the host company in the same way as any other crew member. They are expected to work as part of a team, carry out any tasks assigned to them within the context of the attachment, and maintain confidentiality about the production.
- / If an application is successful, the funding is paid directly to the host company who will deduct tax and any employee related entitlements before paying the Attachee the balance. Please note that a company cannot engage an Attachee until an application has been formally approved by the South Australian Film Corporation. Funding will not be approved retrospectively.
- / Attachment funding is provided as a grant and GST is payable on the grant. The host company will be required to submit a tax invoice to the South Australian Film Corporation in the approved format in order to receive the funding.
- / Attachees will be required to submit a narrative report detailing the outcomes of the experience within 21 days of the conclusion of the attachment. Similarly, the host company is required to provide a written summary regarding the attachment outcomes.

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| how do I apply? | <p>The application process is detailed in the General Guidelines.</p> <p>Application forms are available online at www.safilm.com.au.</p> <p>After reading the General Guidelines and confirming eligibility, applicants are asked to discuss their applications with the appropriate South Australian Film Corporation project officer prior to submitting an application.</p> <p>Applications are to be received from the Attachee, with input from the production company expected.</p> |
| when can I apply? | <p>Applications will be accepted at any time.</p> <p>To be eligible however, applications need to be submitted at least 20 business days prior to the proposed commencement date of the attachment position.</p> |
| where do I submit my application? | <p>South Australian Film Corporation 3 Butler Drive Hendon South Australia 5014</p> |
| where can I find more information? | <ul style="list-style-type: none"> / Read the South Australian Film Corporation General Guidelines / Visit www.safilm.com.au / Contact an Industry Development and Production project officer on +61 8 8348 9300. |

The fine print

As with all South Australian Film Corporation programs, the following guidelines must be read in conjunction with the South Australian Film Corporation General Guidelines, Terms of Trade and application form. Applicants are required to discuss their applications with a South Australian Film Corporation project officer prior to submitting an application. General Guidelines and application forms can be found at www.safilm.com.au

